

Metric ID :- 3.1.3

In-house support is provided by the institution to teachers for research purposes during the last five years in the form of:

- 1. Seed money for doctoral studies / research projects**
- 2. Granting study leave for research field work**
- 3. Undertaking appraisals of institutional functioning and documentation**
- 4. Facilitating research by providing organizational supports**
- 5. Organizing research circle / internal seminar / interactive session on research**

Findings of DVV :-

- Institutional Policy document detailing scheme of incentives
- Sanction letters of award of incentives
- Income-Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal
- Documentary evidence for each of the claims

Response :-

We have attached relevant documents in Appendix I

Appendix- I



MehmudaShikshan&MahilaGraminvikasBahuddeshiyaSanstha's
**CENTRAL INDIA WOMEN'S
COLLEGE OF EDUCATION**

(AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI)

Behind Godhani Railway Station, Godhani(Rly), Nagpur(M.S)- 441123 Ph./Fax: 2669506

Website:-www.ciwcengp.org.in/site, Mail ID- 144centralindiawomenscollege@gmail.com

Ref. No.

Date:02/07/2006

STAFF WELFARE MEASURES

Central India women's College of Education adopts the following welfare measures for the Teaching and Non -Teaching Staff members --

Medical Leave:- 06 Medical leaves are provided to the Teaching staff which has to earned in advance. These leaves are carried forward if not availed.

Maternity Leave: Maternity leaves can be given to Lady staffmembers for six months with an agreement of resuming the work as per her convenience after this period.

Promotions: Promotion or Salary hike are given to the Teaching and non-Teaching staff based on the qualification, service and outcome of the performance appraisal.

Fees concession to the ward of the staff members: college provides 20% fee concession for the wards of the Teaching or Non-Teaching staff.

Research Assistance: Publication Incentives cost of the registration and participation in the National or International Conference /Seminars are given to the faculty members. Seed money is also provided to the research scholars.

Career Growth: Faculty Members are sponsored for attending Short Term Courses, Workshops and Faculty development programs for up-grading their knowledge.

Faculty Recreation Programs: Recreational Trip will be organized for the teaching and non-teaching staff a per the Institutional guidelines.

Miscellaneous:

1. Uniform will be provided to peon and security as per seasonal shift.
2. Free Medical Camp can be arranged for the staff if needed.



Shikhalu
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SCE adopts all necessary measures to provides environment to the teaching and non-teaching staff as given below –

1. RO Water
2. Hygienic washrooms
3. Neat & Clean staffroom with sanitizer available on each seat

Transport facility is also provided to the teaching staff if needed.

Principal

Distribution:

1. HOD B.ED
2. Teaching Staff
3. Non-Teaching



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Website:-www.ciwcengp.org.in/site, Mail ID- 144centralindiawomenscollege@gmail.com

Ref. No.

Date: 02/07/2018

To,

Secretary

Central India Women's college of Education

Godhani, Nagpur.

Subject: Daily Allowance for faculty members for central Assessment program (Cap) at
SNDT, Mumbai.

Dear Madam,

As per the discussion held regarding the Daily Allowance for faculty members attending the
Central Assessment program (CAP) at SNDT, Mumbai, the details for approval are provided
below:-

Sr. No.	Particulars	Rate Per person
1	Breakfast	Rs.200
2	Tea/Coffee	Rs.150
3	Lunch	Rs.450
4	Dinner	Rs.450
5	Accommodation	Rs.5500
6	Local Conveyance at Mumbai	As per requirement
7	To and Fro to station	As per requirement

The Concerned faculty members will attach the bills wherever applicable.

Kindly approval the given proposal.

Regards

Principal



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Nagpur



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Ref. No.

Date: 03/06/2021

CIRCULAR

All Teaching and Non-Teaching Staff of Central India Women's College of Education are informed that Conveyance facility has been started for staff members which can be availed by paying the amount consumed for fuel in take and (No. of KM. to and fro both side). The record for the journey will be maintained in the office and payment will be made in account office.

Chairperson



Shiksha
PRINCIPAL
Central India Women's College Of Education
Nagpur





Mehmuda Shikshan & Mahila Graminivikas Bahuddeshiya Sanstha's
**CENTRAL INDIA INDIA GROUP OF
INSTITUTION**

Ref. No.

Date: 03/06/2021

TRAVEL ALLOWANCE POLICY

1 As per the direction of the Management the following rates have been fixed for the Teaching Non-Teaching staff proceed on temporary duty to the university and other places.

Sr. No.	Particulars	Rate Per person
1	Breakfast	Rs.200
2	Tea/Coffee	Rs.150
3	Lunch	Rs.450
4	Dinner	Rs.450
5	Accommodation	Rs.5500
6	Local Conveyance at Mumbai	As per requirement
7	To and Fro to station	As per requirement
8	For Faculty and other Staff Members	Rs.6000/ as per 3 AC train fare (To and Fro)
9	Head of the department	Rs.8000/ as per 2 AC train fare (To and Fro)

- 2 For accommodation, pre-booking will be done by college and preference will be given to booking as per OYORooms prices.
- 3 Any emergency visit the rates of conveyance will be decided as per Management.
- 4 This policy will be in effect from 5 June 2021.

Secretary

Distribution :

1. All Department
2. Office File



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MehmudaShikshan&MahilaGraminvikasBahuddeshiyaSanstha's
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Website:-www.ciwcengp.org.in/site, Mail ID- 144centralindiawomenscollege@gmail.com

Ref. No.

Date: 06/02/2022

OFFICE ORDER

Amendment in the Leave Rules for the Employees

1 With reference to Institute/college Leave Rules for the Employees Ref. No. MSMGVBS/2021-2022/110 dated 25th February 2021.

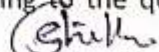
2 All Teaching Staff of Central India women's College of Education are hereby informed that the 'Duty Leave (O.D.)' in additional to the previous leaves as authorised vide our previous Leaves Rules for Employees Ref. MSMGVBS/2021-2022/110 dated 25th February 2021 will be also authorised for all teaching staff of Central India women's College of Education on the following ground:-

- Attending Conference, Congresses, Symposia and Seminar on behalf of the University, as a delegate nominated by the university or with the permission of our university/college.
- Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university and accepted by the university Vice Chancellor/Principal of the college.
- Working in another India or foreign university and other agency, institution or organization, when so deputed by the university/College.
- Participating in a delegation or working on a committee appointed by the central Government, state Government, the UGC a sister university or any other similar academic body.
- For performing any other duty assigned to him /her by our University College.

3. All teaching staff will ensure that duty leave will be granted by the principal only on the reasons as mentioned above, However, principal will also ensure that the duty Leave will be sanctioned only if the aforementioned duties have been assigned to concerned staff through the college authorities, No direct individual detailing letter /Email will be accepted.

4. Conditions for sanctioning of duty Leave :- Only one duty leave will be sanctioned in a month to each faculty. Only one faculty will be permitted in a day. If more than one faculties have been detailed by University or other authorities in such case the duty will be sanctioned according to the quality and




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Central India Women's College Of Education
Nagpur

importance of the duty by principal with the approval of the management. Duty of the principal will be sanctioned by the management.

5. In addition to the above, all teaching staff will submit their feedback/feedback/Reports describing benefits of duty for college of the duty in writing immediately on arrival in the college to principal. Such reports will be attached with the leave Application.



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Nagpur



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **003**

PAYMENT VOUCHER

Date : 06/02/2014

Name : Seema D. Chikhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	Workshop	500/-
	Total Amount	500/-

In words : Five hundred only /- Rs. only.

Chikhale
Signature of Recipient

Ishai
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No.

004

PAYMENT VOUCHER

Date : 19/07/2017

Name :

Dr. Seema Chikhale

received cash

as the following Particular.

Sr.No.	Particular	Amount
	workshop	500/-
	Total Amount	500/-

In words :

FIVE hundred only /-

Rs. only.

Shikhale
Signature of Recipient

Nabhne
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **005**

PAYMENT VOUCHER

Date 09/12/2018

Name : Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	Seminar	500/-
	Total Amount	500/-

In words : Five hundred only/- Rs. only.

Shabana Anjum
Signature of Recipient

(Signature)
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **006**

PAYMENT VOUCHER

Date : 10/01/2018

Name : Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	workshop	500/-
	Total Amount	500/-

In words : Five hundred only/- Rs. only.

Shabana Anjum
Signature of Recipient

Patil
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No.

007

PAYMENT VOUCHER

Date : 28/11/2019

Name :

Shabana Anjum

received cash

as the following Particular.

Sr.No.	Particular	Amount
	Seminar	500/-
	Total Amount	500/-

In words :

Five hundred only/-

Rs. only.

Shabana Anjum
Signature of Recipient

Patil
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **008**

PAYMENT VOUCHER

Date 06/03/2019

Name : Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	National conference	500/-
	Total Amount	500/-

In words : Five hundred only /- Rs. only.

Shabana Anjum
Signature of Recipient

Patil
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **009**

PAYMENT VOUCHER

Date 06/03/2019

Name : Dr. Seema Chikhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	National conference	500/-
	Total Amount	500/-

In words : FIVE hundred only /- Rs. only.

(Shilpa)
Signature of Recipient

(Patil)
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **010**

PAYMENT VOUCHER

Date : 08/02/2020

Name : Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	National conference	500/-
	Total Amount	500/-

In words : FIVE hundred only / Rs. only.

Shabana Anjum
Signature of Recipient

Patil
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **011**

PAYMENT VOUCHER

Date 06.01.2020

Name : Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	conference	500/-
	Total Amount	500/-

In words : Five hundred only/- Rs. only.

Shabana Anjum
Signature of Recipient

(Shikhale)
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **012**

PAYMENT VOUCHER

Date : 02.02.2020

Name : Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	International conference	500/-
	Total Amount	500/-

In words : FIVE hundred only / - Rs. only.

Shabana Anjum
Signature of Recipient

Shikhole
Signature of Payer (Principal)



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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **013**

PAYMENT VOUCHER

Date 31/03/2020

Name : Sahas Funde received cash

as the following Particular.

Sr.No.	Particular	Amount
	Awareness program	500/-
	Total Amount	500/-

In words : Five hundred only /- Rs. only.

S. Funde
Signature of Recipient

(Shikhale)
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanatha's

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Bahind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **014**

PAYMENT VOUCHER

Date **24/05/2021**

Name : **Dr. Suhag Funder** received cash

as the following Particular.

Sr.No.	Particular	Amount
	workshop	500/-
	Total Amount	500/-

In words : **FIVE hundred only** Rs. only.

S. Funder
Signature of Recipient

Shikhal
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No.

PAYMENT VOUCHER

Date : 05.10.2021

Name :

015 Rekha Yadavrao Kale

received cash

as the following Particular.

Sr.No.	Particular	Amount
	Awareness Programme	500/-
	Total Amount	500/-

In words :

FIVE hundred only /-

Rs. only.

Signature of Recipient

Rekha

Signature of Payer (Principal)

Shikha



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Sr. No.

016

PAYMENT VOUCHER

Date: 05/10/2021

Name :

Shabana Anjum

received cash

as the following Particular.

Sr.No.	Particular	Amount
	Awareness programme	500/-
	Total Amount	500/-

In words :

FIVE hundred only /-

Rs. only.

Shabana Anjum
Signature of Recipient

Shikha C
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **017**

PAYMENT VOUCHER

Date: 20/02/2021

Name: Prof. Rekha Y. Kale received cash

as the following Particular.

Sr.No.	Particular	Amount
	National conference	500/-
	Total Amount	500/-

In words: FIVE hundred only Rs. only.

Rekha
Signature of Recipient

Shikha
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **018**

PAYMENT VOUCHER

Date : 25.05.2021

Name : Suhag Funde received cash

as the following Particular.

Sr.No.	Particular	Amount
1	online quiz competition	500/-
	Total Amount	500/-

In words : FIVE hundred only/- Rs. only.

S. Funde
Signature of Recipient

Shikhal
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddoshlya Sanstha's

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Sr. No.

019

PAYMENT VOUCHER

Date : 01/10/2021

Name :

Dr. Suhais Funde

received cash

as the following Particular.

Sr.No.	Particular	Amount
	covid -19 - safety online quiz	500/-
	Total Amount	500/-

In words :

Five hundred only / - Rs. only.

S. Funde
Signature of Recipient

G. Bhatkale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **020**

PAYMENT VOUCHER

Date : 20/11/2022

Name : Shardha Zode received cash

as the following Particular.

Sr.No.	Particular	Amount
	Faculty development program	500/-
	Total Amount	500/-

In words : FIVE hundred only Rs. only.

S. Thakre
Signature of Recipient

Ghikale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

CENTRAL INDIA WOMEN'S COLLEGE OF EDUCATION

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Sr. No. **021**

PAYMENT VOUCHER

Date : 01/04/2022

Name : Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	National conference	500/-
	Total Amount	500/-

In words : Five hundred only / - Rs. only.

Shabana Anjum
Signature of Recipient

Shilbale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

CENTRAL INDIA WOMEN'S COLLEGE OF EDUCATION

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Bahadur Godhani Railway Station, Godhani (Ry), Nagpur (M.S.) - 471123 Ph./Fax : 2999506

Sr. No. **022**

PAYMENT VOUCHER

Date 20/11/2022

Name : Belchre Y. Kale received cash

as the following Particular.

Sr.No.	Particular	Amount
	Faculty development program	500/-
	Total Amount	500/-

In words : FIVE hundred only/- Rs. only.

R. Kale
Signature of Recipient

Shitale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **023**

PAYMENT VOUCHER

Date : 29.11.2022

Name : Dr. Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	Faculty development program	500/-
	Total Amount	500/-

In words : FIVE hundred only /- Rs. only.

Shabana Anjum
Signature of Recipient

Ghikale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahukalashya Sanstha's

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Behind Godhani Railway Station, Godhani (RD), Nagpur (M.S.) - 441123 PH/FAX : 2668506

Sr. No. **024**

PAYMENT VOUCHER

Date: 20/11/2022

Name: Dr. Sneha Ghilhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	Faculty development program	500/-
	Total Amount	500/-

In words: FIVE hundred only Rs. only.

Ghilhale
Signature of Recipient

Ghilhale
Signature of Paper (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

CENTRAL INDIA WOMEN'S COLLEGE OF EDUCATION

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **025**

PAYMENT VOUCHER

Date : 30/09/2022

Name : Dr. Shabana Anjum received cash

as the following Particular.

Sr.No.	Particular	Amount
	International conference	500/-
	Total Amount	500/-

In words : FIVE hundred only Rs. only.

Shabana Anjum
Signature of Recipient

Ghilhale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **026**

PAYMENT VOUCHER

Date: 30/09/2022

Name: Dr. Seema Chikhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	International conference	500/-
	Total Amount	500/-

In words: FIVE hundred only/- Rs. only.

Chikhale
Signature of Recipient

Chikhale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

CENTRAL INDIA WOMEN'S COLLEGE OF EDUCATION

(AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI)

Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **027**

PAYMENT VOUCHER

Date : 15/02/2022

Name : Dr. Seema Chikhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	Seminar	500/-
	Total Amount	500/-

In words : FIVE hundred only /- Rs. only.

Chikhale
Signature of Recipient

Chikhale
Signature of Payer (Principal)



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Sr. No. **028**

PAYMENT VOUCHER

Date : 15/01/2023

Name : Dr. Subhas Funde received cash

as the following Particular.

Sr.No.	Particular	Amount
	Awareness Program	500/-
	Total Amount	500/-

In words : FIVE hundred only /- Rs. only.

S. Funde
Signature of Recipient

G. Kulkarni
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **029**

PAYMENT VOUCHER

Date : 01/04/2023

Name : Sharda 2nd. received cash

as the following Particular.

Sr.No.	Particular	Amount
	National workshop	500/-
	Total Amount	500/-

In words : Five hundred only/- Rs. only.

S. 2nd
Signature of Recipient

Ghishate
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No.

030

PAYMENT VOUCHER

Date : 01/07/2023

Name :

Rekha Kale

received cash

as the following Particular.

Sr.No.	Particular	Amount
	National workshop	500/-
	Total Amount	500/-

In words :

Five hundred only

Rs. only.

Rekha
Signature of Recipient

Ghikhal
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No.

031

PAYMENT VOUCHER

Date : 01/07/2023

Name :

Dr. Shabana Anjum

received cash

as the following Particular.

Sr.No.	Particular	Amount
	National workshop	500/-
	Total Amount	500/-

In words :

FIVE hundred only/- Rs. only.

Shabana Anjum
Signature of Recipient

Ghishale
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Sr. No. **032**

PAYMENT VOUCHER

Date : 01/02/2023

Name : Dr. Geema Chikhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	National workshop	500/-
	Total Amount	500/-

In words : Five hundred only/- Rs. only.

Chikhale
Signature of Recipient

Zubaida
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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Cr. No. **033**

PAYMENT VOUCHER

Date : 15/10/2023

Name : Dr. Seema Chikhale received cash

is the following Particular.

Sr.No.	Particular	Amount
	International conference	500/-
	Total Amount	500/-

In words : Five hundred only/- Rs. only.

Chikhale
Signature of Recipient

Zubaida
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

CENTRAL INDIA WOMEN'S COLLEGE OF EDUCATION

(AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI)

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Sr. No. **033**

PAYMENT VOUCHER

Date : 15/10/2023

Name : Dr. Seema Chikhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	International conference	500/-
	Total Amount	500/-

In words : Five hundred only/- Rs. only.

Chikhale
Signature of Recipient

Zubaida
Signature of Payer (Principal)



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanshtha's

CENTRAL INDIA WOMEN'S COLLEGE OF EDUCATION

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Behind Godhani Railway Station, Godhani (Rly), Nagpur (M.S.) -441123 Ph./Fax : 2669506

Sr. No. **034**

PAYMENT VOUCHER

Date : 10/12/2023

Name : Dr. Geema Chikhale received cash

as the following Particular.

Sr.No.	Particular	Amount
	National Seminar	500/-
	Total Amount	500/-

In words : FIVE hundred only/- Rs. only.

Chikhale
Signature of Recipient

Zubairla
Signature of Payer (Principal)

To

Date 11/08/2023

The Principal
Central India Women's College
of Education Godhani, Nagpur

Subject :- Leave Application synopsis
Ph.D viva.

Respected madam

I would like to inform you that
I require a day of absence date 12/08/23
due my Ph.D synopsis viva. at Kavikulgey
Kalidas Sanskrit University, Ramtek

I will highly grateful to you for
this kindly consideration.

Thanking you

Shree
Yours sincerely

Sharda S. Thakre

Permission Granted

Shikha

11/08/2024



Shikha
PRINCIPAL
Central India Women's College Of Education

Date: 08/04/2023
08/04/2023

To

The Principal

Central India Women's College of
Education Gadkhani, Nagpur

Subject: Leave Application For Four
days Ph.D course work exam.

I would like to inform you
that I have secured admission in
Ph.D course. I have require four
days leave for Ph.D course work
exam date 8 April till April 2023.

It is my humble request,
kindly consider my four days leave
I have handover my responsibility to
my colleague.

Thank you.
Yours sincerely
Sharda Thakur



Permission granted

Shilkhale

08/4/2023

Shilkhale
PRINCIPAL
Central India Women's College Of Education
Nagpur

To

The Principal

Central India Women's College of Education

Godhani, Nagpur

Subject : Leave Application for PhD Convocation

Respected Madam

Date: 2/01/2022

I am writing to request a one day leave on 3rd January 2022 due to ~~some~~ my PhD convocation at Ramtek, Kalidas Sanskrit University. I assure you that my work will be completed before the period of my leave, and I will handover all my responsibilities to my colleague.

Thanking You.

Permission granted

Yours sincerely,
Shafiq Anjum

Shukla
21/01/2022



Shukla
PRINCIPAL
Central India Women's College Of Education
Nagpur

To

The Principal

Central India Women's College of Education
Godhani, Nagpur

Subject : Leave Application for PhD Viva.

Respected Madam

Date : 29/12/2021

I would like to inform you that I require
a day of absence date 30th December
2021 due my PhD final viva at
Kavikulgurukulalidas Sanskrit University,
Ramtek.

I will highly grateful to you for this
kindly consideration. Permission granted

Thanking You.

Shikha
29/12/2021

Yours sincerely

Shikha



Shikha
PRINCIPAL
Central India Women's College of Education

Date: 12/09/2019

To,

The principal
Central India Women's college of
Education, Godhani (Rly), Nagpur

Subject: Request for Early Maternity Leave

Letter for 24 weeks from 15 sep 2019
Applicant: Assit Prof. Rekha Yadavrao Kale
Respected Mam,

I am writing this letter to inform
you about my pregnancy & I want to take the
allotted 24 weeks of maternity leave available
to me by the organization. My expected due
date is 30th sep 2019. I am planning to start my
leave from 15 sep 2019 and return to the job
by 15 march 2020. I will let you know in case
of any unforeseen issues with delivery
and pregnancy that can cause a delay in the
joining date.

Thanking you,

Permission granted

Shikha
12/9/2019



Rekha
Yours Sincerely
Assit Prof. Rekha Kale

Shikha
PRINCIPAL
Central India Women's College Of Education
Nagpur

To

The Principal

Central India Women's College of Education

Godhani, Nagpur

Date: 12/12/2017

Subject: Leave Application for four days,
PhD Course work exam.

I would like to inform you that
I have secured admission in PhD
course. I have require four days Leave
for PhD course work exam date 14th December
to 18th December 2017.

It is my humble request, kindly
consider my four days leave. I have
handover my responsibility to my colleague.

Thanking You.

Yours Sincerely
Shebana A.



Permission Granted

Prinl

12-12/2017

Shilpa
PRINCIPAL

Central India Women's College Of Education
Nagpur